

BOARD OF EDUCATION
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON

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OFFICE OF THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON
BLANCHARD EDUCATION SERVICE CENTER
PORTLAND, OREGON

The Study Session of the Board of Education came to order at 6:00pm at the call of Co-Chair Martin Gonzalez in the Board Auditorium of the Blanchard Education Service Center, 501 N. Dixon St, Portland, Oregon.

There were present:

Pam Knowles
Ruth Adkins
Bobbie Regan
Trudy Sargent
Martin Gonzalez, Co-Chair
Matt Morton
Greg Belisle, Co-Chair

Alexia Garcia, Student Representative

Staff

Carole Smith, Superintendent
Kathryn Sofich, Board Senior Manager

Co-Chair Gonzalez announced that no decision on Planned Parenthood or enrollment balancing would occur at the meeting, and that the Portland Village School topic is being postponed to the December 17th Board meeting.

CENTER FOR WOMEN, POLITICS AND POLICY

Janice Dilg, Century of Action, presented an overview of the project and history of women receiving the vote. Nova Newcomer, Center for Women Politics and Policy, shared the curriculum and poster that were available for teachers. Directors Knowles, Adkins, Regan and Sargent, along with Student Representative Garcia and Superintendent Smith, were sashed.

PUBLIC COMMENT

Ron Johnson, William C. Diss, Dr. Toeffler, Tom Owens, Lori Porter, and Harold Burkek all testified in opposition to the TOP program that Planned Parenthood presents in PPS schools.

ROOSEVELT CLUSTER PRESENTATION

Sascha Perrins, Regional Administrator, and Greg Wolleck, High Schools Regional Administrator, provided the introduction. Principals and Assistant Principals of the Roosevelt Cluster introduced themselves.

Beth Shelby, James John Principal, described some of their work, such as forming triads to work with a new principal and a principal from a school with a different population. She described how her teachers are interested in visiting other schools to see what work around equity they are doing. She is seeing collaboration. Karl Newsome, Astor Principal, shared information on stability and the commitment of staff which has led to achievement of students. They were proud of the work of their Equity Team.

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Ben Keefer, George Principal, shared the strategies at his school and cluster-wide strategies. The staff of Roosevelt were working with his staff. He described the use of "instructional rounds", and stated that their challenges include disproportionate data and the need of growth amongst all students.

Charlene Williams, Roosevelt Principal, provided an overview and described intentionality around creating a Roosevelt Cluster identity. Elisa Schor and Gregory Neuman, Vice Principals at Roosevelt, presented an update on Roosevelt data and programs available to students. They described how they have restructured and outlined the range of partnerships they have developed. Their challenges include continuing the work they have been able to do on the SIG grant, achievement of SPED and ESL students, and developing a K-12 pipeline.

Director Regan asked what Astor was doing that is getting such high milestone results and asked other principals what they were doing to achieve. Mr. Newsome responded that it all has to do with the commitment of staff to push students to the fullest extent of their abilities.

Director Adkins questioned, apart from test scores, what successes Principals would like to share with the Board. Principal responses included: George Middle School has created a student government; Roosevelt High School develops relationships with the parents and community; Rosa Parks is a priority school but looked at as a community asset. Tamala Newsome, Rosa Parks Principal, described the work they are doing to educate black boys.

Director Gonzalez questioned the drop in test scores in 5th and 8th grades. Mr. Newsome spoke about the challenge of decreasing resources and the need of training for teachers. Mr. Keefer also brought up the issue that more time was needed to work with teachers and he was interested in what Roosevelt did with using time to train teachers. Director Sargent asked what Mr. Keefer would need to find that time. Mr. Keefer responded that early release or late opening could provide that time to train teachers.

Director Knowles questioned the K-8 model vs. the middle school model. Principal Carlos Galindo of Peninsula responded that they have been able to keep elementary students into the middle school systems. The challenge was around the different times that teachers receive in elementary vs. middle school – middle school teachers receive more planning time. Mr. Newsome talked about the challenge of offering enough electives for the students. Mr. Keefer stated that he has worked in both a K-8 and a middle school. Teachers have less time with the students in a Middle School. K-8 teachers have more time with the students and develop relationships with the parents. K-8 students are not used to freedom, so high school appears scary.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)

Sharie Lewis, Director of Accounting, provided an introduction on the CAFR and introduced our outside auditor from TKW. TKW provided an overview of the CAFR and shared that there were not any big concerns to discuss. The report was very clean given the size and complexity of the organization.

ENROLLMENT BALANCING UPDATE – JEFFERSON PK-8

Judy Brennan, Director of Enrollment and Transfer, provided a summary of the process to date and shared the six scenarios that were presented to the Board. Staff will be developing a next set of options before winter break and those will provide more detail. Ms. Brennan stated that a January decision was preferred, but it depended on how much time was needed for community input.

Director Morton questioned the options of the continuation of the immersion program after 8th grade, as the students would go to Roosevelt, and asked if we knew whether there would be growth in the immersion programs. Antonio Lopez, Regional Administrator, responded that he thought there was enough interest in the immersion program. Director Adkins asked whether this would take away from other schools. Ms. Brennan responded that the students are dispersed and need access.

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Director Knowles asked staff about the K-8 vs. Middle School model. She suggested that the Board needs to make a decision on which model to implement. She also expressed concern about the split campus as she only hears complaints about it. In addition, the Board needs to make a decision on the immersion program and also be aware of IB status.

Director Adkins shared her concerns, including the use of the equity lens tool when making a decision, and also concern about Special Education. She requested that staff be transparent about whether a closure is being considered, and to be clear on the needs of the ACCESS program and potential growth. Director Adkins stated that she was interested in pursuing a viable middle school in the cluster as it was important for students to have a choice between it and a K-8 model. Director Adkins shared her concern about possibly moving Boise-Eliot to the Tubman building, and she needed more detail about an early learning center at Humboldt.

Director Sargent questioned how does a strong middle school help the Jefferson Cluster and what scenarios will increase the capture rate. Director Regan asked why a middle school was important. You did not necessarily need a middle school to have good programs in the middle grades. Director Regan challenged the idea of the school sizes and expressed concern about making any temporary changes to Faubion.

Director Morton agreed that the capture rate plays a huge role and the comments from the schools asking for time to build up those capture rates. He has concerns over split campuses as well. Director Morton was interested in finding a way for this cluster to build a robust immersion program, and he prefers to keep Faubion together.

Co-Chair Belisle acknowledged the parent concerns over needing more time and recognizing the respectful communication that has happened between the community. He echoed Director Regan's concern over optimum school size, and we need to figure out how to allow a choice between K-8 and middle school.

CREATIVE ADVOCACY NETWORK INTERGOVERNMENTAL AGREEMENT DISCUSSION

David Wynde, Deputy Chief Financial Officer, presented revisions of the IGA based on the Board's discussion at their last meeting. Mr. Wynde stated that charter schools would also have access to the funds. Director Sargent mentioned that she was more comfortable with the IGA language but still has concern over the clause around "sequential course of study".

Director Regan asked what was meant in the title about "One-Time Funds", and also noted the inconsistency of data listed throughout the recitals – 2010 to 2012. Mr. Wynde responded that that was standard language for all Portland High Schools and that the recitals mirror the language in the ballot measure.

Director Adkins asked whether other districts had additional feedback and whether our changes would be welcomed. Mr. Wynde said he did not see there being a problem with those districts accepting the changes. Our changes have offered a useful level of clarity and acknowledges that PPS is a much larger district than other districts.

Director Sargent asked how we would know we have adequate funds to be able to hire teachers. Mr. Wynde described the process the City has outlined to collect the tax, adding that there will be regular dialogue with the Regional Arts and Culture Council on how this will work.

ADJOURN

Co-Chair Gonzalez adjourned the meeting at 10:04pm.

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Personnel

The Superintendent RECOMMENDED adoption of the following items:

Numbers 4683 and 4684

Director Belisle moved and Director Adkins seconded the motion to adopt the above numbered items. The motion was put to a voice vote and passed unanimously (vote: 7-yes, 0-no; with Student Representative Garcia voting yes, unofficial).

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RESOLUTION No. 4683

Recommended Grievance Decision Regarding Employee #017754

RECITAL

A Step 2 grievance hearing was held pursuant to the grievance provisions of the PPS/PAT 2011-2013 Agreement and the hearing officer has issued a decision, and the Superintendent recommends adoption of that decision.

RESOLUTION

The decision dated November 2, 2012 in the PAT Employee #017754 grievance is hereby adopted as the decision of the Board.

S. Murray

RESOLUTION No. 4684

Recommended Grievance Decision Regarding Employees #017754, 003907, #007317, and #002998

RECITAL

A Step 2 grievance hearing was held pursuant to the grievance provisions of the PPS/PAT 2011-2013 Agreement and the hearing officer has issued a decision, and the Superintendent recommends adoption of that decision.

RESOLUTION

The decision dated October 31, 2012 in the PAT Employee #017754, #003907, #007317, and #002998 grievance is hereby adopted as the decision of the Board.

S. Murray

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Purchases, Bids, Contracts

The Superintendent RECOMMENDED adoption of the following items:

Numbers 4685 and 4686

Director Belisle moved and Director Adkins seconded the motion to adopt the above numbered items. The motion was put to a voice vote and passed unanimously (vote: 7-yes, 0-no; with Student Representative Garcia voting yes, unofficial).

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RESOLUTION No. 4685

Revenue Contracts that Exceed \$25,000 Limit for Delegation of Authority

RECITAL

Portland Public Schools ("District") Public Contracting Rules PPS-45-0200 ("Authority to Approve District Contracts; Delegation of Authority to Superintendent") requires the Board of Education ("Board") to enter into and approve all contracts, except as otherwise expressly authorized. Contracts exceeding \$25,000 per contractor are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into agreements in a form approved by General Counsel for the District.

NEW CONTRACTS

No New Contracts

NEW INTERGOVERNMENTAL AGREEMENTS / REVENUE ("IGA/Rs")

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
United States Department of Agriculture	07/01/12 through 06/30/13	IGA/R 59536	District-wide: Ratification of contract expanding District's purchasing and promotion of regionally sourced foods; funded by the Fresh Start Farm-to-School Breakfast grant.	\$99,961	G. Grether-Sweeney Fund 205 Dept. 9999 Grant G1297
North Clackamas School District	07/01/12 through 06/30/13	IGA/R 59538	Columbia Regional Program will provide classroom services for regionally eligible deaf-hard of hearing NCSD students.	\$263,150	H. Adair Fund 299 Dept. 9999 Grant S0031

AMENDMENTS TO EXISTING CONTRACTS

No Amendments to Existing Contracts

LIMITED SCOPE REAL PROPERTY AGREEMENTS AND AMENDMENTS

No Limited Scope Real Property Agreements and Amendments

N. Sullivan

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RESOLUTION No. 4686

Expenditure Contracts that Exceed \$150,000 for Delegation of Authority

RECITAL

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds \$150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into agreements in a form approved by General Counsel for the District.

NEW CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
Organization for Educational Technology and Curriculum	12/04/12	Purchase Order PO 111105	District-wide: Purchase (renewal) of Microsoft 2010 Office enterprise, Windows operating system, Visual Studio Pro, and SharePoint licenses.	\$598,044	J. Keuter Fund 101 Dept. 5581
DOWA-IBI Group	11/19/12 through 06/30/13	Personal Services PS 59xxx	District-wide: Future visioning of District educational facilities and development of educational specifications.	NTE \$200,000	J. Owens Fund 405 Dept. 5511 Project C0200

NEW INTERGOVERNMENTAL AGREEMENTS (“IGAs”)

No New IGAs

AMENDMENTS TO EXISTING CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Amendment Amount, Contract Total	Responsible Administrator, Funding Source
BBL Architects	12/04/12 through 11/22/13	Architectural Services ARCH 59387 Amendment 1	Alameda PK-5, Bridlemile, K-5, Laurelhurst K-8, Lewis K-5 & Wilson HS: Additional seismic and non-seismic architectural design services at all five schools.	\$460,850 \$714,610	J. Owens Fund 405 Dept. 5511 Projects C0606-C0610

N. Sullivan

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Other Matters Requiring Board Action

The Superintendent RECOMMENDED adoption of the following items:

Numbers 4687 through 4690.

During the Committee of the Whole, Director Knowles moved and Director Regan seconded the motion to adopt Resolution 4687. The motion was put to a voice vote and passed unanimously (vote: 7-yes, 0-no, with Student Representative Garcia voting yes, unofficial).

Director Belisle moved and Director Adkins seconded the motion to adopt Resolution 4689 and 4690. The motion was put to a voice vote and passed unanimously (vote: 7-yes, 0-no; with Student Representative Garcia voting yes, unofficial).

Resolution 4688 was withdrawn.

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RESOLUTION No. 4687

Acceptance and Approval of the Comprehensive Annual Financial Report, Reports to Management and Report on Requirements of the Single Audit Act and OMB Circular A-133

RECITALS

- A. The Board of Education is committed to accountability for how Portland Public Schools spends its tax dollars and other resources, and recognizes that transparency, accuracy, and timeliness in financial reporting are important components of financial accountability.
- B. The District Auditor, Talbot, Korvola & Warwick, LLP, has completed their independent audit of the financial reporting for the year ended June 30, 2012, and provides assurance that the District's accounting and reporting is in compliance with generally accepted accounting principles.
- C. The District has received awards in Excellence in Financial Reporting for 32 consecutive years from both the Government Finance Officers Association (GFOA) and the Association of School Business Officials (ASBO) and plans to submit the current financial reports for similar award consideration.

RESOLUTION

The Board of Education accepts and approves the Comprehensive Annual Financial Report, Reports to Management, and Report on Requirements of the Single Audit Act and OMB Circular A-133 of School District No. 1J, Multnomah County, Oregon for the fiscal year ended June 30, 2012, and authorizes the reports to be distributed to required state and federal agencies and filed for future reference.

N. Sullivan / S.Lewis

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RESOLUTION No. 4688

WITHDRAWN

RESOLUTION No. 4689

Resolution to Adopt Intergovernmental Agreement with the City of Portland
Regarding Funding of Transportation Safety Improvements

RECITALS

- A. In May 2011, Portland Public Schools (District) and the City of Portland (City) signed a memorandum of understanding (MOU) outlining a process by which transportation improvements required by City regulations at District schools would be evaluated, prioritized and funded. The Board of Education (Board) adopted Resolution 4414, *Resolution to Adopt Memorandum of Understanding with the City of Portland Regarding Funding Transportation Safety Improvements* on February 28, 2011. The resolution authorized the Superintendent or her designee to develop a draft intergovernmental agreement and return to the Board for its approval.
- B. District and City staff collaborated to develop a draft intergovernmental agreement (IGA) implementing the direction provided by the MOU and the resolutions adopting the MOU by the Board and City Council including:
- i. Directing funding priority for transportation improvements to be paid for by the District's voter-approved capital bond to schools receiving full modernization; middle schools that added younger grades during the District's K-8 process; and projects that would improve significant transportation deficiencies at other district schools;
 - ii. Commits a maximum of \$5 million of District capital bond funding to required transportation improvements;
 - iii. Development of a master project list of known needed transportation improvement using projects identified in the City's Safe Routes to School (SRTS) continuous service plans; and
 - iv. Use of SRTS continuous service plans to demonstrate compliance with City's land use review transportation criteria.

RESOLUTION

1. The Board of Education reaffirms its commitment to providing safe and secure routes to and from school for every student, parent, and staff member in the District at every school within the District. The Board also reaffirms its obligation to meet the City's Land Use Review requirements to ensure the District's school facilities can be supported by the transportation system in the vicinity of each school.
2. The Board affirms the need to prioritize transportation safety improvements throughout the District. The Board affirms the development of a process (also to be affirmed by the City of Portland's Planning and Sustainability Commission) to establish criteria by which to evaluate and prioritize known transportation safety improvement projects around District school sites. The Board also affirms the development of, and the District's participation in, an advisory committee to establish a Master Project List of transportation safety improvement projects. The Board understands the intent of developing the Master Project List is to prioritize transportation

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safety projects for funding by the District capital funds and the City's Safe Routes to School program. The Board understands priority for funding of projects on the Master Project List will be given to school facilities to receive full modernization as proposed by the District's capital bond campaign, schools integrating grades K-5 as part of the District's K-8 conversion process and schools with the greatest unmet need for transportation safety.

3. The Board affirms its intent to fund up to \$5 million in transportation improvement projects identified in the Master Project List to be developed jointly between the District and City. This \$5 million is intended to represent the District's financial obligation for transportation improvements over the life of the 2012 voter-approved eight-year capital bond program and intergovernmental agreement to be signed by the District and the City.
4. The Board authorizes the Superintendent to enter into the attached intergovernmental agreement with the City of Portland (as may be amended with City staff for clarification).

C. Sylvester / P. Cathcart

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RESOLUTION No. 4690

Resolution Accepting Certification from Multnomah, Clackamas and Washington Counties for November 6, 2012 Voter Approval of Authorizing Portland Public Schools to Issue up to \$482 million of General Obligation Bonds to Improve Schools

RECITAL

The Deputy Clerk has canvassed results of the Election held November 6, 2012, received from Tim Scott, Director of Elections, Multnomah County; Sherry Hall, County Clerk, Clackamas County Elections Division, and Board of Commissioners, Washington County Elections Division,

Which read as follows:

26-144 Portland Public Schools Bond Measure	Yes	No	Over Votes	Blank Votes
Multnomah County	160,495	81,756	27	19,736
Clackamas County	91	79	0	14
Washington County	1,017	623	0	131
Total	161,603	82,458	27	19,881

RESOLUTION

Pursuant to ORS 255.295, the Board of Education for Portland Public Schools District 1J accepts the certification from the abstract of votes prepared and furnished by the Elections Offices of Multnomah, Clackamas and Washington Counties, and hereby determines that the voters of the District authorized Portland Public Schools to issue up to \$482 million of general obligation bonds to improve schools.

C. Sylvester